

Guidelines for Group Visa Applications

Effective 01st July 2024, according to new rules for corporate group visa applications, Pre-approval from Embassy/Consulates for submission of group visa applications is not required anymore. However, now the prior appointment to submit the group visa applications is required from the relevant Anatolia visa application centers.

Company representative need to schedule an appointment with the relevant visa application centers before submission of the visa applications for the coordination of biometrics and documents submission date.

Numbers of the elected group applicants can decrease but cannot increase from agreed applicants list at Anatolia for submissions and biometrics on appointment date/dates. Minimum number of group applicants should be 10 for each region to apply as a group otherwise, less than 10 applicants will be considered as individual applicants.

Please be informed that visa applications are treated as group when a corporate company is sponsoring their employees, doctors, dealers, franchises. The applicants applying visa together on self-sponsored basis is not considered as group visa applications.

The visa applications must be submitted based on your current city of employment or business operations or as per your CNIC address.

There are no exemptions/exceptions in mandatory and supportive documents as per the official document's applicable checklists.

The sponsoring company should complete documents as per the **"Group Checklist"** given on our website in **"Checklist forms "** tab under the **"Türkiye visa" Page** along with downloading and completing the following forms;

1. Group Checklist:

The sponsoring company should complete all documents mentioned in the corporate group checklist. Please print the checklist and mark the checkbox with "TICK". The corporate group checklist has to be signed and stamped by the signatory of the sponsoring company (as per CNIC signatures). The group checklist will be forwarded to the Embassy/Consulates separately with company documents set and will not be attached with each group member visa application/documents.

2. Individual Group Applicant Checklist:

Each applicant of the group has to download and print this checklist and mark the checkbox with "TICK". If any document is missing from this checklist, the reason should be explained in the "Explanation Box". Applicant has to sign this checklist (As per passport signatures). This checklist has to be attached with each group member documents.

3. Group Members List:

The sponsoring company has to download and fill the required information for each group applicant (as per CNIC signatures). Please print this form on the company letterhead which is duly signed and stamped by the signatory of the sponsoring company. Please attached Copy of the group members list with each applicant's visa application / documents by highlighting the name of the relevant applicant. The original applicants list will be forwarded to the Embassy/Consulates separately with company documents set.

4. Guarantee Form:

The sponsoring company has to download and fill this form by providing following information;

- Company profile Information
- Purpose of Travel
- Details of the applicants of the Group
- Departure and Arrival Dates
- Daily Scheduled Travel Details within Türkiye

This form should be printed on the company letterhead duly signed by the signatory of the sponsoring company (as per CNIC signatures).

5. Return Notification:

Return Notification for Group applicants list must be filled and e-mail to the relevant Embassy/Consulates after the group's return to Pakistan with entry date (To Türkiye) and exit date (To Pakistan) of each person. Otherwise, the sponsoring company/institution will be blacklisted. Please find below e-mail addresses of the Republic of Türkiye Embassy/Consulates;

Islamabad Embassy: consulate.islamabad@mfa.gov.tr

Lahore Consulate: consulate.lahore@mfa.gov.tr

Karachi Consulate: consulate.karachi@mfa.gov.tr

Processing time:

Group visa applications process time is generally a month (at least) which may vary to applications depending upon the associated factors. Therefore, it is not advisable to purchase flight ticket or to book for paid hotel/accommodation prior to getting visa. Otherwise, the Republic of Türkiye Embassy/Consulates and Anatolia will not be held responsible.