

# TURKISH VISA APPLICATION CHECKLIST FOR INDIVIDUAL GROUP APPLICANT (TOURISM PURPOSE)

SUBMITTED

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|     | Please note that below list of documents will be used depending on the occupation and personal circumstances of an individual. All the below mentioned documents are not for each individual visa application. Please note that non submission of required documents may cause the refusal of your visa application. The visa applications must be submitted based on your current city of employment / business operations or as per your CNIC address.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 1.  | Visa Application Form (VAF) duly filled and printed at Anatolia Visa Application centers in accordance with the information provided by the applicant with recent two colored biometric photos attached to it (White Background - 50mm X 60mm size) For photographs specifications, kindly visit our website. Printed VAF should be checked and signed by the applicant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 2.  | Unimpaired Passport / Travel Document valid for 180 days (Single Entry Visa) and 365 days (Multiple Entry Visa) from the travel date, and copies of the Bio Data and used pages of the current and old passports (Maximum last 05 years travel history) only on A4 size pages and minimum two blank visa pages (Back to back) OR minimum four blank visa pages (Face to Face) should be available in the passport.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 3.  | If the old passport of the applicant is lost, Police report and it's Notarized translation in English is required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 4.  | Family Registration Certificate (with spouse and children if the applicant is married) or Marriage Registration Certificate (For newly married couples within 90 days from the wedding date) from NADRA office is required. If the applicant is single, FRC is required with siblings. if the new FRC document includes family status (deceased/divorced/married) copy of Divorce Certificate or Death Certificate is not required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 5.  | For Corporate Companies, sponsoring their group tours must provide company Bank statements (Bank statements of minimum last 3 months only on A4 size and duly signed & stamped from the bank and not older than 30 days from the date of submission at Anatolia.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 6.  | Official documents showing income status {Salary checks, FBR (last year Tax Returns) NTN (Personal / Business or both if applicable) Active Tax Payer Certificate, etc.}                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 7.  | In case the applicant is an employee, an original job letter undersigned by the employer (with name / surname and contact number) mentioning employee title, duration and current city of employment, mode of salary (Bank deposits or cash, etc.) details on an original company letterhead paper is required along with last 3 months' salary slips. The job letter should not be older than 30 days from the date of submission at Anatolia Visa Application Centers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 8.  | If the applicant is a government officer, Ex-Pakistan Leave Paper or NOC is required. Retirement proof or pensioner proof if applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 9.  | If the applicant is owner of a business, supporting documents proving ownership (e.g. Business letter head / Business NTN / Partnership Deed / SECP Certification / Form 29 / Memorandum of Article / Memorandum of Association / Copy of valid chamber certificate or card) as well as official documents showing company's financial standing. Copy of valid license required if applicable for e.g , Dealership Certificate, DTS, DRA, Food Authority etc. when applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 10. | When parents are travelling with under 18 child/s by submitting the visas and travelling proof, their signed declaration on plain paper is required for Noc and sponsorship. If one of the parent is not travelling, the NOC on a notarized stamp paper is required from the relevant parent. If one parent is desesed new FRC including the parent desesed status is required.<br>If parents are separated, divorced, or one is a widow/r, they must provide, Guardianship papers including permission to take the child abroad. The guardian must submit a written declaration on plain paper (consent and financial sponsorship) with a readable CNIC copy.<br>If the parents are living abroad, the consent letter from parents (with readable passport/ID copies) must be attested by the Pakistani Diplomatic Mission or attested by the organization where the parents work or Notarized by a legal firm .The name and passport number must be typed and correct. Handwritten or manually edited documents are not acceptable. |  |
| 11. | If the applicant is a professional, Professional Qualification Certificate (Valid PMDC / Engineering Council / Bar Associate Letters, etc.) Copy of valid Skill Certificate is required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 12. | If the applicant is a student, an original bonafide letter or fee challan or student card copy, confirming enrollment by an educational institution is required. (Details should be correct e.g. name, passport number)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 13. | Embassy/Consulates General of the Republic of Türkiye recommend that the applications for visa must be submitted within a range of 30 days to 3 months prior to the date of travel. Please note that this does not necessarily mean that the visa application will be processed within 30 days.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 14. | Proof of intention to return from Türkiye or onward journey after completion of planned travel (Return air ticket reservation, transit air ticket reservation etc.) will be provided. It is not advisable to purchase flight ticket prior to getting visa.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 15. | Proof of secured accommodation in Türkiye during the trip (Hotel reservation, Notarized invitation letter along with valid identity copy from the host mentioning residence details or lease/deed papers, etc.) It is not advisable to book for paid hotel/accommodation prior to getting visa.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 16. | Travel Health Insurance Certificate amounting to coverage of 60.000 US Dollars which covers the period of stay in Türkiye, including repatriation costs is compulsory. According to rules applicable from January 2023, Travel Heath Insurances should be for fixed durations, 3 months, 6 months and 12 months. Only Travel Health Insurances approved by the Embassy/Consulates will be accepted. The approved insurer is made available at Anatolia Visa Application Centers across Pakistan. No other insurances will be accepted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|     | * If any document is missing from this checklist, the reason should be explained below;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |

EXPLANATION:

Date: \_\_\_\_/ \_\_\_\_/ 2026

Signature of the Applicant:\_\_\_\_\_