

TURKISH VISA APPLICATION CHECKLIST FOR CORPORATE GROUP (TOURISM PURPOSE)		
	Please note that below list of documents will be used depending on the occupation and personal circumstances of an individual. All the below mentioned documents are not for each individual visa application. Please note that non submission of required documents may cause the refusal of your visa application. The visa applications must be submitted based on your current city of employment / business operations or as per your CNIC address.	
1.	"Cover Letter" on sponsoring company letterhead duly signed by the signatory (as per CNIC signatures) stating below; A. Company introduction. B. Reason of visit/ Sponsorship to Türkiye. C. Intend travel dates (Travel dates should start after 30 days from the date of submission at Anatolia Visa Application Centers). D. Company Bank account detail from which expenses will be covered. E. Sponsorship cover details (Financial expenses, accomodation, flights etc.) F. Guarantee for applicants' return back to Pakistan within stipulated time.	
2.	A list of group members must be provided on the sponsoring company's letterhead, duly signed and stamped by the company signatory (as per CNIC signatures), according to the format available on the Anatolia Travel Services website under the Türkiye visa page in the checklist tab, containing the information of each applicant. A copy of the group members list must be attached with each applicant's visa application documents, highlighting the name of the relevant applicant.	
3.	ID card of CEO / MD / Chairman / Executive, as signatory of the company along with proof such as form 29, board resolution or bank letter confirming the signatory details.	
4.	Provide copies of the Federal Board of Revenue (FBR) tax returns of the sponsor company for the last 03 fiscal years.	
5.	Provide copies of the National Tax Number (NTN) certificate and Active Taxpayer List (ATL) status of the sponsor company.	
6.	Financial documents showing funds easily accessible by the sponsor company that show sufficient funds available for the planned trip Bank Statement of the sponsor company. (Bank statements of minimum last 3 months only on A4 size and dully signed & stamped from the bank and not older than 30 days from the date of submission at Anatolia.)	
7.	Account Maintenance Certificate of the sponsor company. CEO/Executive who signs the Cover Letter must have authorization from bank to use company's bank account.	
8.	Membership Certificate signed by Chamber of Commerce & Industry (of the sponsor company) if applicable.	
9.	Letter of Recommendation from relevant Chamber of Commerce or Ministry (for the sponsor company), If any.	
10.	Company Registration Certificate (Certificate of Incorporation) of the sponsor company.	
11.	Embassy/Consulates General of the Republic of Türkiye recommend that the applications for visa must be submitted within a range of 30 days to 3 months prior to the date of travel. Please note that this does not necessarily mean that the visa application will be processed within 15 days.	
12.	Proof of intention to return from Türkiye or onward journey after completion of planned travel (Return air ticket reservation, transit air ticket reservation etc.) will be provided. It is not advisable to purchase flight ticket prior to getting visa.	
13.	Proof of secured accommodation in Türkiye during the trip (Hotel reservation, Notarized invitation letter along with valid identity copy from the host mentioning residence details or lease/deed papers, etc.) It is not advisable to book for paid hotel/accommodation prior to getting visa.	
14.	Travel Health Insurance Certificate amounting to coverage of 60,000 US Dollars which covers the period of stay in Türkiye, including repatriation costs is compulsory. According to rules applicable from January 2023, Travel Heath Insurances should be for fixed durations, 3 months, 6 months and 12 months. Only Travel Health Insurances approved by the Embassy/Consulates will be accepted. The approved insurer is made available at Anatolia Visa Application Centers across Pakistan. No other insurances will be accepted.	
	* If any document is missing from this checklist, the reason should be explained below;	
	EXPLANATION:	
	Date: ____/____/2026 Signature of Authorized Signatory:_____	